

Coon Rapids Youth First Grant Program

Grant Program: Coon Rapids Youth First has an exciting grant program opportunity for community groups, churches and schools. The purpose of the program is to provide small grants (\$100–\$500) to those community and school groups who will promote the mission and goals of the Coon Rapids Youth First Initiative. The exact requirements of each grant proposal are as follows:

Grant Requirements:

- The activity must serve the youth of Coon Rapids; however, the activity need not serve the entire youth population of Coon Rapids.
- The activity must address at least the one of the goals of Coon Rapids Youth First: All residents will take a personal responsibility for building positive characteristics (assets) in children and adolescents. Families will be supported, educated and equipped to build relationships. Neighborhoods will be places of caring, support and safety. The community will think and act intergenerationally and multiculturally.
- Reimbursement will be issued by check to the organization, agency or institution **after** appropriate documentation has been submitted.
- A report/summary of the activity and at least five pictures must be submitted to receive financial reimbursement.
- Activities are funded for a one-year period and can be refunded.
- Grants will not be awarded to organizations, agencies, or institutions in consecutive years and no more than twice within a five-year period.

Grant Process

1. Complete the attached application.
2. Submit two or more letters of support with the application.
3. Type or write neatly the application.
4. Submit applications to the address at the bottom of the application form.

Approval Guidelines: The Scholarship and Grant Committee will use the following guidelines in approving applications:

1. Financial need
2. Amount requested
3. Need for more information
4. Approval but amount requested reduced

Note: Priority will be given to new programs and approaches and to groups, organizations, and schools who collaborate and combine their efforts. More attention will be given to a grant application that serves or impacts the greatest number of youth, although that will not be the main criterion used to determine approval of grants.

Coon Rapids Youth First Grant Application Form

Grant Title: _____ Amount requested: _____

Activity: _____ Contact person: _____

Address: _____ Phone number: _____

Organization: _____

Date submitted: _____

Grant Proposal (Brief description of activity):

1. Does the activity serve youth within the boundaries of the City of Coon Rapids (The activity need not serve the entire City youth population)? Yes ___
2. Number of youth served: _____
3. Age Group: _____
4. Starting and ending dates: _____
5. Is this an existing activity? Yes ___ No ___
6. How does this activity address at least one of the Coon Rapids Youth First goals?
7. Are you collaborating with other agencies, organizations or community groups? Yes ___ No ___
If yes, describe who and how.
8. Present a budget plan that contains the following:
 - a. Identify a fiscal agent
 - b. Identify specific expenditures

Identify in-kind funding from cooperating agencies if applicable
9. Briefly describe the planned project.
10. Attach at least two letters of support or any additional information.

Send or email completed Grant Application Forms to:

Please mail to: Coon Rapids Youth First
City of Coon Rapids
11155 Robinson Drive
Coon Rapids, MN 55433

Questions: Call 763-767-6565 (ex. 278) email: coon-rapidsyouthfirst@comcast.net

General Statement of Grant Program: The purpose of this program is to provide equal opportunity for all applicants and does not lawfully discriminate on the basis of race, color, creed, religion, national origin, sex, disability or economic status.

Coon Rapids Youth First Grant Program – Reimbursement Form

Reimbursement will be issued by check **to the organization, agency, or institution** sponsoring the activity after the activity has been completed and appropriate documentation has been submitted.

Reimbursement Process:

1. Complete the following information below.
2. Include a report summarizing the activity; include photos if available.
3. Mail or email to the address below.

Organization (reimbursement to): _____

Contact Name: _____

Address: _____

Telephone: _____ Email address: _____

Date(s) of activity: _____

Submit a report summarizing the activity:

Please mail or email to: coon-rapidsyouthfirst@comcast.net

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