



**2012  
CIVIC CENTER SERVICES & RENTAL FEES  
11155 Robinson Drive, Coon Rapids; 763-767-6522**

	<u>Mon-Thurs</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u> 4 hr block
<b>Banquet Facility (Includes Civic A, Civic B, Training Room &amp; Kitchen):</b>				
• Coon Rapids Civic, Athletic or Public	\$215	(2)	\$745 (1)	(2)
Additional hourly rate if more needed	\$27	\$55	\$50	\$55
• Coon Rapids Resident, Non-Profit or Business	\$355	\$550	\$745	\$260
• Additional hourly rate if more needed	\$45	N/A	\$50	\$65
• Non-Resident	\$410	\$640	\$845	\$300
• Additional hourly rate if more needed	\$50	N/A	\$53	\$75
<b>Civic Rooms A &amp; B rental rates:</b>				
• Coon Rapids Civic, Athletic or Public	\$100	\$165	\$550 (1)	\$120
• Coon Rapids Resident, Non-Profit or Business	\$180	\$400	\$550	\$120
• Non-Resident	\$220	\$475	\$630	\$160
Additional hourly rate if more needed	\$70	\$65	\$75	\$35
<b>Training Room rental rates:</b>				
• Coon Rapids Civic, Athletic or Public	\$40	\$75	\$115 (1)	\$40
• Coon Rapids Resident, Non-Profit or Business	\$100	\$75	\$115	\$40
• Non-Resident	\$115	\$90	\$135	\$48
Additional hourly rate if more needed	\$35	\$25	\$35	\$10
Kitchen rental rates	\$75	\$75	\$80	\$75
If beer/wine, add	\$525	\$525	\$525	\$525
Hourly rate for police officer if past closing	\$75	\$75	\$75	\$75
<b>Auditorium Style set-up</b>				
full banquet/	\$110	\$110	\$110	\$110
one room	\$55	\$55	\$55	\$55

## City of Coon Rapids 2012 Fee Schedule

(1) A.M. rentals until Noon are at \$55 per hour for all or portions of Civic A, B and Training, to a maximum of \$165.

(2) \$55 per hour for all or portions of Civic A, B and Training, to a maximum of \$165.

- Monday -Thursday rates are based on a 4 hour rental.
- Friday rate is based on 8 hour rental. Banquet facility cannot be split up until 6 months prior to event date.
- Saturday is based on a 12 hour rental. Banquet facility cannot be split up until 6 months prior to event date.
- Sunday is an hourly rental with a 4 hour minimum to start.

Note: 25% discount allowed if Banquet Rooms are available 45 days or less from date of event.

### CONFERENCE ROOMS, ARTS & CRAFTS ROOM AND RECREATION ROOM:

#### Rental rates:

- |   |  |
|---|--|
| • Coon Rapids Civic, Athletic or Public month.  | No Charge up to 8 hours per<br>Additional hours are \$15 per hour. |
| • CR Resident, Non-Profit or Business (Mon-Thurs)                                     | \$40 for first 4 hours<br>Additional hours are \$15 per hour       |
| • CR Resident, Non-Profit or Business (Fri-Sun)<br>Additional hours are \$15 per hour | \$60 for first 4   |
| • Non-Resident (Monday-Thursday)  | \$50 for first 4 hours<br>Additional hours are \$15 per hour       |
| • Non-Resident (Friday-Sunday)  | \$75 for first 4 hours<br>Additional hours are \$15 per hour       |

#### DAMAGE DEPOSIT:

- \$500 for Banquet Rooms – due 30 days prior to event
- \$250 for Civic Rooms A & B – due 30 days prior to event
- \$175 for Civic Room A or B – due 30 days prior to event
- \$75 for Training Room – due upon application
- \$50 for Conference Rooms – due upon application

## City of Coon Rapids 2012 Fee Schedule

### EQUIPMENT RENTALS RATES (including sales tax):

• projection screen*	\$5
• white board easel*	\$5
• regular easel*	\$5
• microphone*	\$10
• slide or overhead projector*	\$5
• LCD projector, DVD/VCR player	\$155
• small TV/VCR*	\$5
• piano	\$50
• grills	\$20 each
• coffee maker*	\$10
• lighted arch	\$25
• wooden arch	\$10
• rope lighting	\$10
• tablecloths (round and 8 foot)	\$4.50 each
• napkins	\$.45 each
• plates	\$0.50/item; replacement cost \$5.00/item
• coffee cups	\$0.50/item; replacement cost \$5.00/item
• goblets	\$0.50/item; replacement cost \$5.00/item
• coffee servers	\$3.00/item; replacement cost \$15.00/item
• pitchers	\$1.00/item; replacement cost \$5.00/item
• salt and pepper shakers	\$1.50/set; replacement cost \$4.00/set
• chocolate fountain	\$20.00; replacement cost \$50.00
• punch bowls	\$5.00/each; replacement cost \$40.00/item
• mirror squares	\$1.00/each; replacement cost \$5.00/item
• ice votives	\$.50/each; replacement cost \$2.00/item

\*Civic, Athletic and Public exempt.